

Date of Board Meeting: <u>11-20-07</u>		Office Use Only		Agenda Item No.	
<input checked="" type="checkbox"/> New Grant		Section 1: General Information:		<input type="checkbox"/> Continuation	
Complete this side for ALL grants, including classroom grants					
Grant Start/End Dates:	<u>September 30, 2007</u>	Application Deadline:	<u>9/30/07</u>	Grant Amt:	<u>\$9985</u>
*Funder's Grant Title:	<u>Best Buy Teach Awards</u>	*Your Grant Title:	<u>Best Buy Teach Awards</u>		
*e.g. Weller Teacher Mini-Grant, Building Blocks for Success, etc.		*e.g. Up, Up and Away, Exploring Our Heritage, Young Galileo's, etc			
Grant Writer:	<u>Lisa Figueroa</u>	School/Dept.	<u>Taylor Ranch School</u>	Phone	<u>486-2000</u> Ext _____
Grant Contact Person*	<u>Lisa Figueroa</u>	School/Dept	<u>Taylor Ranch School</u>	Phone	<u>486-2000</u> Ext _____
*This is the school/district-based person who is in charge of the grant.					
Schools/Programs to be served by this grant	# of staff impacted	# of students impacted	# of parents impacted		
<u>Taylor Ranch School</u>	<u>2 plus</u>	<u>47 plus</u>	<u>94 plus</u>		

**Does this grant require matching funds? Yes No If yes, what amount? _____ How will these funds be raised?

Grant Description

Please type or print neatly in ink. Do not attach separate sheets. Please fill in all blanks. Do not refer to attachments in your summaries.

Briefly summarize the overall **purpose/objective** of the grant and indicate how this grant will contribute to the needs and goals of your School Improvement Plan and/or District Plan. *(Not grant activities)*

The purpose of the grant is to acquire 15 HP Pavilion Notebooks that will be housed in a portable cart and be used by students in the classroom. This grant addresses our SIP goal that by the year 2008, 85% of students and teachers will be proficient in use of technology to positively impact student achievement and digital literacy skills and are prepared to live in a digital world.

Briefly list **grant program activities** *(what is going to be done with the grant funds)*:

Having a set of technologically-current classroom laptops will enable students to have unlimited learning potential. The goal of this request is to have laptops at every table allowing students to enhance their education through Internet-based projects such as web quests and research. Students will have word processing programs at their fingertips as well as the capability to interact with spreadsheets and graphs. The teacher would introduce and foster creative lessons on the Activboard, using it as a springboard to promote student growth as problem-solvers whose experiences will have prepared them for the technological workforce that awaits.

Please provide a **brief** explanation of pertinent **budget items** that will be funded through this grant. *(Please indicate if funds will be used for new/old staff position, contracted services, travel, materials/supplies, equipment/furniture, facilities, and other applicable items)*

15 HP Pavilion Notebooks (\$649 each) \$9735
6 Surge protectors (\$29 each) 174
4 Flash drives (\$19 each) 76

How will grant activities be continued after the end of grant period?

The laptops will continue to be used by teachers in the classroom on a check-out basis.

Kelly Ellington
 Print Name of Cost Center Head

Kelly A. Ellington
 Signature of Cost Center Head

10/19/07
 Date

Send this completed form and 1 copy of your grant to RAE (Grants Office)

FRONT

OVER

Rev. 06/20/2007

Please Type or Print in Ink

GAF: Grant Approval Form

Section Two: Summary for grants over \$2,000.

(These grants require School Board approval. GAF must be submitted by the School Board meeting prior to relevant School Board meeting.)

Fiscal Management will be done by:

- District Finance Office
- School Internal Account
- Other (name): Education Foundation

- Entitlement/Flowthrough
- Competitive/Discretionary
- Continuation

Fund Source:

- Federal (indirect cost \$ _____)
- State
- Local Foundation
- Other: Best Buy Teach Award

Name of Primary Fund Source	Funder's Contact Name	Funder's Address	Phone Number	\$ Amount
Best Buy	Scholarship America	One Scholarship Way, P.O. Box 297 Saint Peter, MN 56082	507-931-1682	\$9985.00



***NOTE: If TECHNOLOGY is part of this grant:**

A **memo**, signed by the Cost Center Head must accompany this form. The **memo must state** that:

- a. The school technology personnel has reviewed the physical capabilities of the area involved and that no additional wiring or electrical will be needed to implement the grant beyond what is provided through grant funds.
- b. The **memo must be cosigned by Brad Schuette** (927-9000 ext 31351 FAX 927-4015). Please call, tell him about your project, then FAX your memo to him for signature. He will FAX the memo back to you for **inclusion with the GAF.**



***NOTE: If FACILITY CONSTRUCTION or RETROFIT are part of this grant:**

- c. The **memo must be co-signed by Paul Pitcher**, (361-6311; fax 361-6318). Please call, tell him about your project, then, if the project is acceptable, FAX your memo to him for signature. He will FAX the memo back to you for **inclusion with the GAF.**

Thank you. Please call ext 927-9000 ext 32172 with questions.

RAE OFFICE USE ONLY

Section Three: Signatures

RAE personnel will obtain all signatures in this section

*DISTRICT DIRECTOR OF TECHNOLOGY INFORMATION SERVICES

Amy Donner

RESEARCH, ASSESSMENT & EVALUATION (RAE)

*DIRECTOR OF FACILITIES SERVICES

DIRECTOR OF BUDGET

*EXECUTIVE DIRECTOR OF ELEMENTARY, MIDDLE, OR SECONDARY

ASSOCIATE SUPERINTENDENT

Paul Pitcher
SUPERINTENDENT
10/30/07

*Signatures needed only if applicable.

SEND THIS COMPLETED FORM AND 1 COPY OF YOUR GRANT TO RAE (GRANTS OFFICE)

9/10/07

To Whom It May Concern:

My name is Amy Beechy. I am the Instructional Technology Coach for Taylor Ranch School.

Mrs. Figueroa's grant does not require computer hardware. The HP Pavilion Notebooks will not conflict with any district standardized equipment or policies.

If any questions arise, please contact me at 486-2000 x52038

Thank you,
Amy Beechy



ITC, Taylor Ranch School

